



Adelaide Canoe Club

Committee Meeting

Held at Adelaide Sailing Club, 14 June 2018

Present

Ian Brunning (Chair), Peter Carter, Bernard and Frances Goble, Mark Loram, Don McDonald, Charles Walker, Kim Wooning

Apologies

Chris Kemp, Jim Townsend

It was noted that Catherine Opitz was stepping down from her committee position.

Minutes of the previous meeting

That the minutes be accepted: IB/BG, carried

The Onkaparinga junior program had been approved by email vote

James Fisher was the Sea Instructor from Malcolm Hamilton's group

There had been no progress on loan boats.

Reports

Come and Try

Catherine Opitz had circulated notes on the Come and Try program, with recommendations for future sessions. Among the recommendations was the need for better followup.

Fees

Membership fees had been reduced in the past to lower the bank balance, but the balance had remained high. The current proposal was to increase them slightly to even the numbers and provide funds for increased expenditure.

Ultimately it was a committee decision, and there was need for discussion re spending.

The need for audit was questioned, with the answer being that it was necessary for grant applications.

ACC was still the cheapest club.

Payment for Instructor training

Training and assessment fees would be reimbursed after the new leader had run events.

First Aid course

A course for club leaders could be considered.

Canoe Polo

Simon and Anne Langsford were suggested as contacts. Polo players would be encouraged to attend meetings.

Other business

Online accounting software

Treasurer Nicky Brunning was recommending the use of the online accounting package Xero.

The system was highly regarded but there were questions of its costs. A decision on its implementation was deferred pending a new quote, after which there would be an email vote.

AGM

This would be at the July meeting, Thursday 19.

Admin and management of agendas and meetings

This was seen as the role of the Secretary.

Family membership rate

The definition of family membership differed between Paddle SA and the club. It was proposed that the club rates would \$12 for singles \$20 for members, to be ratified at the June meeting. IB/ML, carried.

Event manager

Mark Loram was appointed to the position, overseeing trips, other news, etc. on the website. IB/ KW , carried.

The placement of ad hoc boat ads on the website was also approved.

Sea skills

Malcolm Hamilton was offering a condensed course for club members over a weekend plus followup sessions. A committed group would be needed. Costs were uncertain but would be less than from other providers.

Possible Paddle SA support for commercial providers

Frances reported that this was being discussed by the Board to improve communication and coordination between the association and businesses.

Constitution

A flowchart and template had come from the Office for Recreation and Sport. Its use, with modifications, would simplify the task. Recommendations included three-year terms for officers and a committee of eight members.

Mission Statement

Ideas for a Mission statement were mentioned. A vision statement would also be required, and a questionnaire would be used to gain ideas.

Paddle SA strategic planning

A meeting would be called in the near future. Paddle Australia was also holding a strategic planning meeting.

Trips reports and upcoming events**Forthcoming paddles**

Information on events, including junior events, would be emailed to members.

Weekend training

Individual sessions needed a focus, based on the needs of participants.

Honoraria to leaders

Some form of support for leaders (e.g. for their 'coffee and buns') was suggested, perhaps at the rate of \$5 per participant.

Next meeting: Thursday July 12